



**N.S.W. Rural Fire Service
Hawkesbury City
Communications Group**

OPERATIONAL PROCEDURES FOR COMMUNICATIONS VEHICLE

Prior to Departure

1. Conduct and external check of the vehicle for roadworthiness.
2. Check -
 - A spare tyre and chairs are secure
 - B levels of fuel for both vehicle and generator.
 - C drinking water container is full (Bottle water in fridge and esky).
 - D stationery supplies
 - E mobile phone in ON.
 - F check oil in vehicle motor.
3. Turn rear isolator switch on (inside near Left Hand tyre) This supplies power to ALL radios.
- 3A Turn fridge on (See instructions – page 4)
4. Advise Firecom of departure (Crew leader, crew strength, destination).
5. Observe
 - Look out
 - Awareness
 - Communications
 - Escape route
 - Safety

In Transit

1. If appropriate, operate red/blue lights (ignition on, switch for lights on dashboard).

On Site Set-up Procedure

1. On arrival at site :-
 - A. liaise with Fireground coordinator.
 - B. position the vehicle, preferably on a flat area, free from overhead obstacles (trees, powerlines etc.) with space for the guywire for the mast.
NB take into account the wind direction ,helicopter operations and escape routes.
 - C. if appropriate, turn on green command light.
 - D. advise Firecom of arrival on scene.
 - E. start generator (see instruction page 3)
 - F. determine if mast needs to be erected (perhaps only for a weather station if radio reception is good.
 - G. Set up satellite phone if necessary.